

MINUTES OF MEETING
of the
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, January 14, 2010 in the Training room at the Marshall's Office, 646 S First St., Camp Verde, AZ. at 5:00 pm. The public was invited to attend.

I. OPENING

a. Roll call

Chairperson Gregg Freeman called the meeting to order at 5:00 pm. Also present were Board members Chip Norton, Ben Bueler, Carol Rynearson and Dick Rynearson.

II. CALL TO PUBLIC

This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. 38-431.01(G)

a. Public comment (2 minute time limit per speaker.)

There was no public present.

III. PRESENTATIONS/INFORMATION/REPORTS

a. Update, discussion and possible action on report by operator.

Ron Eaton reported that the plant is meeting discharge requirements for Total Nitrogen but not consistently for Fecal Coliform. He feels this is due to the fine colloidal solids. We need the Sand Filters to accomplish this. Ron is working on other solutions and working with ADEQ. Ron's report is attached to the minutes.

Marshall reported that 6 dumpsters have been hauled off with 50.6 tons using the belt press. He's still waiting on parts for the UV system. The hauler station has been running good after the new parts were installed. The new lab is ready. They will be moving into it this week. The lift station has been running without incident.

Chip asked what reporting ADEQ will require for the progress on the closure. Ron replied that we should send in a quarterly report to them. He will also review the progress and estimate the time the closure will take.

Jan presented a spreadsheet showing the actual vs budgeted costs for APS, Sludge Removal and WAS income with the new plant running.

1. Presentation, consideration and possible clarification/restatement of contract with GHD for Operator Services.

Dave Prinzhorn with GHD thanked the Board for working with them over the past two years. They understand that budgets are tight and they want to know how best to help the District remain in compliance and keep the costs down. GHD's scope had been increased to facilitate the start up and train our staff. Dave is going to bring an updated cost projection to the Board next week.

Chip moved to table this item to a Special Meeting after we receive the revised costs and additional budget information. Staff was asked to bring a spreadsheet of GHD's costs to this meeting. Seconded by Dick. Motion carried unanimously.

IV. CONSENT AGENDA ITEMS – All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.

a. Approval of the minutes:

1. Dec 10, 2009 – Regular Meeting

b. Approval of Financial Reports:

1. December Financial Condition Report

2. Dec 9 – Jan 12 Warrants

3. December Project Funds Report

Ben moved to approve all consent items as presented. Seconded by Dick. Motion carried unanimously.

V. NEW BUSINESS

a. Discussion, consideration and possible approval to issue a Request for Proposals to provide design and construction administration services for modifications to the Main Street Pump Station.

RD will allow us to use the remaining money that was for ADOT to rehabilitate the Main Street Pump Station. We are waiting for their final approval of our budget.

Dick moved to approve issuing a Request for Proposals to provide design and construction administration services for modifications to the Main Street Pump Station. Seconded by Ben. Motion carried unanimously.

VI. UPCOMING AGENDA ITEMS

The February meeting will be held at the District Office as the Marshall's office is unavailable.

VII. ADJOURNMENT

Carol moved to adjourn. Seconded by Chip. Motion carried unanimously.