

MINUTES OF MEETING  
of the  
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, May 13, 2010 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. The public was invited to attend.

I. OPENING

a. Roll call

The meeting was called to order at 6:00 pm by Chairperson Freeman. All Board members were present except Carol Rynearson.

II. CALL TO PUBLIC

*This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. § 38-431.01(G)*

a. Public comment (2 minute time limit per speaker.)

Marshall Davis commented that he feels the Board has taken away our holidays after all the employees hard work to get everything running right. He felt that the employees were being punished for their efforts. If the economy was the reason then he would have appreciated the Board talking with the employees.

III. PRESENTATIONS/INFORMATION/REPORTS

a. Reports from Operators.

Jim reported that we are in compliance. We are having an Open House on May 22 from 10:00 am - 2:00 pm. Marshall reported that Lagoon 1 is almost completely dry. Lagoon 2 is about halfway pumped out. 106,421 gallons were pumped to the digester. Our mosquito count for April was one. Fann Environmental was here last week cleaning and cameraing some lines. They were unable to find two taps that should have been installed by ADOT off Industrial Dr. The evaporation ponds have been cleaned.

b. Update on compliance issues with ADEQ.

Jim responded to ADEQ's most recent letter. We are making progress towards completing the requirements of our Clean Closure Permit.

Agenda items VI a. and b. were moved to this point in the agenda. Those items are reported in their original positions.

IV. CONSENT AGENDA ITEMS – *All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.*

a. Approval of the minutes:

1. Apr 8, 2010 – Regular Meeting
2. April 22, 2010 – Public Hearing
3. April 27, 2010 – Work Session

b. Approval of Financial Reports:

1. Apr Financial Condition Report
2. Apr 7 – May 12 Warrants
3. April Project Funds Report

Ben moved to approve all consent items as presented. Seconded by Chip. Motion carried unanimously.

V. UNFINISHED BUSINESS

a. Discussion, consideration and possible approval of changes to Policies, Procedures, Rules and Regulations of the District. These changes were discussed at a work session of the Board.  
Chip moved

The changes discussed at the work session have been incorporated into the document and were reviewed. Chip moved to approve the changes to Policies, Procedures, Rules and Regulations of the District as discussed in the work session with the return of 2 holiday's - the day after Thanksgiving and one floating holiday. Seconded by Ben. Motion carried with 3 ayes and 1 nay.

The Board took a 10 minute break.

b. Discussion, consideration and possible approval of budget for the 2010-2011 Fiscal Year Budget and setting a time and date for a public hearing.

The Board reviewed the proposed budget.

Chip moved to approve the budget for the 2010-2011 Fiscal Year with the change to move \$10,000 from O & M to Professional Services. Seconded by Ben. Motion carried unanimously.

- c. Discussion, consideration and possible approval to hire an additional operator.

Per the Board's previous direction Jim provided a list of duties and benefits of hiring an additional operator. Chip moved to approve the hiring of an additional operator. Seconded by Dick. Motion carried unanimously.

- d. Discussion of repairs to the Main Street Lift Station and possible direction to request draw of funds from Rural Development. This discussion to include repairs required, sand filters and possible approval to purchase a fork lift or a skid steer

We have the remaining money from Rural Development to complete the repairs at the lift station. There was discussion of how we could use a fork lift instead of redoing the hoist mechanism. No action was taken.

- e. Report, discussion, and possible approval to upgrade the panel on the UV System at a cost of \$13,082.

The UV panel was damaged due to lower temperatures than it was designed for. This cost is included in the delay claim.

Ben move to approve the upgrade of the panel on the UV System at a cost not to exceed \$13,082. Seconded by Dick. Motion carried unanimously

## VI. NEW BUSINESS

- a. Discussion, consideration and possible approval to pay for an Ewone Sewage Grinder System or comparable model at a cost of \$3950.00 to enable Ken Stokes to connect to the sewerage system.

The Stokes granted the District an easement without requesting any compensation. They were told that their line would gravity feed. The contractor changed the elevation of that line after the project started. Mr. Stokes explained that his bid to install the grinder system and all the electrical work for the system is over \$10,000.00. He would also have to install 220 voltage. Chip moved to table this item until we can work with our engineer to see if there is another solution. Seconded by Ben. Motion carried unanimously.

- b. Discussion, consideration and possible approval to accept the line in Simonton Ranch into the District collection system

The developers at Simonton Ranch have installed a line to extend the sewer through some of their property. They would like us to accept ownership of this line into our system. Chip moved to accept the line in Simonton Ranch into the District collection system upon our acceptance of the Engineers Certification, the County Certification and the project asbuilts. Seconded by Dick. Motion carried unanimously.

- c. Discussion, consideration and possible approval to purchase a Vactor truck and Camera van from Fann Environmental at a cost of \$65,000.00.

At this time we are spending approximately \$14,000 on vactoring services. The need will increase with the new lines. It can also be used to flush lines.

Dick moved to approve the purchase a Vactor truck and Camera van from Fann Environmental at a cost of \$65,000 providing that Fann will provide sufficient training to our staff in the operation of both pieces of equipment. Seconded by Chip. Motion carried unanimously. This item will be purchased from excess O & M funds.

- d. Discussion, consideration and possible approval to pay for repairs to the Effluent pump at a cost of \$539.00 and the WAS pump. (The cost has not been received yet.)

These pumps are out of warranty due to the delays in the project. The estimate for the WAS pump is \$3508.00. Tax and shipping will be added.

Dick moved to approve the repairs to the Effluent and WAS pumps at a cost not to exceed \$5000.00. Seconded by Ben. Motion carried unanimously.

- e. Discussion, consideration and possible approval to move Jim Carpenter from probationary status to permanent status.

Chip moved to change Jim Carpenter from probationary status to permanent status .Seconded by Dick. Motion carried unanimously.

## VII. UPCOMING AGENDA ITEMS

The Board asked staff to bring employee evaluation and probationary employee forms to the next meeting.

## VIII. ADJOURNMENT

Chip moved to adjourn. Seconded by Ben. Motion carried unanimously.