

MINUTES OF MEETING
of the
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, June 10, 2010 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. In conjunction with the regular meeting the Board conducted a Public Hearing on the Budget and certification of amount of General Levy and Bond Debt Reduction Levy for FY 2010-2011. The public was invited to attend.

I. OPENING

a. Roll call

Gregg called the meeting to order at 6:04 pm. Also present were members Dick Rynearson, Carol Rynearson, Chip Norton and Ben Bueler.

II. a. Open Public Hearing

b. Public hearing on the tentative Budget and General Levy and Bond Debt Reduction Levy as published May 21st and May 28th, 2010.

Leslie Bushnell asked why the Administrative Wages for last year were \$40,000 and this year \$80,000 and is there someone in this position. It was explained that last year a Manager was budgeted for 6 months due to the completion of the plant. At this time we don't have a Manager. The District staff is running the District.

c. Close Public Hearing

The Public Hearing was closed at 6:09 pm.

III. Discussion and possible adoption of the FY 2010-2011 Final Budget and Certification of General Levy and Bond Debt Reduction Levy for FY 2010-2011.

Ben moved to adopt the FY 2010-2011 Budget and Certify the General Levy and Bond Debt Reduction Levy for FY 2010-2011. Seconded by Chip. Motion carried unanimously.

IV. CALL TO PUBLIC

a. Public comment (2 minute time limit per speaker.)

There were no comments.

V. PRESENTATIONS/INFORMATION/REPORTS

a. Reports from Operators.

Jim presented his report. He noted that the Open House last month was well attended. Staff has looked at 3 types of filtering systems. Based on their studies he feels that a cloth disk system would suit our needs the best. He also noted that even with chlorination we are having trouble meeting our discharge limits. The filtration system will solve this problem.

Marshall reported that we are finished pumping water from both lagoons. They have started drying out. Gregg asked Jim to prepare a report on the plan for hauling of the remaining sludge in the lagoons. Both of the pumps that were down are repaired now. Pump 1 has now gone down. The repair costs for these pumps will be added to the delay claim. The AC on Blower #7 went down. This is a warranty item. All vehicles now have government plates. Marshall is still waiting on a letter from Parkson on the hauler station. Gregg directed staff to notify our attorney and Navigant Consulting about the problems with the station and provide them with the letter when it arrives.

VI. CONSENT AGENDA ITEMS – *All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.*

a. Approval of the minutes:

1. May 13, 2010 – Regular Meeting

b. Approval of Financial Reports:

1. May Financial Condition Report

2. May 12 – Jun 9 Warrants

3. May Project Funds Report

Carol moved to approve all consent items as presented. Seconded by Ben. Motion carried unanimously.

VII. UNFINISHED BUSINESS

a. Discussion, consideration and possible approval to purchase a cattle guard for \$2000.00.

Dick received a bid for \$2700.00 to purchase and install a cattle guard. We have spent over \$1200.00 on attorney fees and repairs at this point.

Dick moved to table this item to the next meeting and directed staff to obtain 3 bids for the cattle guard and installation. Seconded by Chip. Motion carried unanimously.

b. Discussion, consideration and possible direction to staff regarding Employee Evaluation forms.

Jan provided the current Employee Evaluation forms to the Board. Staff was directed to continue using this form and set a schedule to evaluate employees so the evaluations are available for the budget work sessions.

VIII. NEW BUSINESS

- a. Discussion, consideration and possible approval to provide taps for two properties on Industrial Dr. that ADOT did not install and one on Hereford that Johansen did not install.

Staff was directed to get prices on the installation of taps.

- b. Discussion, consideration and possible approval to purchase a Skid Steer for \$4000.00. This is a budgeted item in next year's budget but there are funds available this year.

This item was tabled to the next meeting when more information is available.

- c. Discussion, consideration and possible approval to amend the IGA with the Town of Camp Verde to extend the length of the 15 acre lease.

Gregg explained that Mayor Burnside called him to request that our Board discuss extending the lease. It will take them another year or two to put together a plan to use the property and by then the lease will only have 12 years left. The Mayor sent an email today stating that the Council decided not to fund this item in next year's budget so this isn't necessary at this time.

- d. Review, consideration and possible direction to staff regarding the candidates for as-needed Engineering Services. Discussion to include the scope of work for the selected company.

Staff was directed to get with Chip and/or Gregg to review the proposals and bring it back to the Board with a recommendation.

- e. Presentation, discussion and possible acceptance of Letter of Engagement from Fester & Chapman PC for the Fiscal Year Audit.

Chip moved to accept the Letter of Engagement from Fester & Chapman. Seconded by Carol. Chip noted that the price is less this year than last. Staff was directed to bring an item to the Board in December to put it out to bid for next year. Motion carried unanimously.

IX. UPCOMING AGENDA ITEMS

Chip asked for an update on our claim against Coe & Van Loo.

Jan noted that she has received the election packets for the three available seats at the November election

X. ADJOURNMENT

The meeting stood adjourned at 7:08 pm.