

MINUTES OF MEETING  
of the  
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, July 14, 2011 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. The public was invited to attend.

*When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. § 38-431.03(A)(4)(1), records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. § 38-431.03(A)(4)). The Board reserves the right to change the order of items on the Agenda and to call matters in random order.*

**I. OPENING**

**a. Roll call**

Chairperson Gregg Freeman called the meeting to order at 6:00 pm. Also present were members Chip Norton, Greg Blue and Dick Rynearson. Carol Rynearson was absent.

**II. CALL TO PUBLIC**

*This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. § 38-431.01(G)*

**a. Public comment (2 minute time limit per speaker.)**

No comments were made.

Chip moved to move item V.a. to this point on the agenda. Seconded by Dick Rynearson. Motion carried unanimously.

IV.4.a Presentation, discussion, consideration and possible selection of employee retirement plan.

Jan explained that 2 plans have been presented to the Board – Arizona State Retirement and a 457 plan. Amy Brown with Edward Jones presented a 3<sup>rd</sup> option that includes an option that has a guaranteed rate of return, as requested by Greg Blue at the last meeting. Chip moved to offer the 457 Savings Plan offered by Edward Jones with the Hartford option. Seconded by Dick. Motion carried 3 with 1 opposed.

**III. PRESENTATIONS/INFORMATION/REPORTS**

**a. Report from engineer Doug Kobrick on bio-solids evaluation.**

Doug presented his findings. He will continue redefining the plan and the numbers.

**b. Report from Operator.**

Marshall presented his report. He is working with the Siemen's rep to get the air conditioning unit in the UV System replaced.

**IV. CONSENT AGENDA ITEMS – All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.**

**c. Approval of the minutes:**

1. June 9, 2011 – Regular Meeting
2. June 28, 2010 – Public Hearing and Special Session

**d. Approval of Financial Reports:**

1. June Financial Condition Report
2. Jun 7 – Jul 5 Warrants
3. Jun Project Funds Report

Greg moved to approve the consent agenda as presented. Seconded by Dick. Motion carried unanimously.

**V. UNFINISHED BUSINESS**

**e. Presentation, discussion, consideration and possible selection of employee retirement plan.**

This item was discussed after II.a.

**VI. NEW BUSINESS**

**f. Discussion, consideration and possible approval to obtain a debit card from National Bank**

Jan explained that quite often she uses her personal debit card to purchase items for the District. She asked the Board to obtain a debit card from National Bank that she can use for small purchases.

Dick moved to approve a debit card from national Bank issued in Jan Grogan's name. Seconded by Chip Norton. The limit will be option A - no ATM usage, no cash advance and a \$500 purchase limit.

**VII. UPCOMING AGENDA ITEMS**

Gregg F. would like to start reviewing and updating the Rules and regulations of the District a section at a time.

**VIII. ADJOURNMENT**

Seeing no objection the meeting stood adjourned at 8:20 pm.