

MINUTES OF MEETING  
of the  
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, September 9, 2010 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. The public was invited to attend.

I. OPENING

a. Roll call

The meeting was called to order at 6:17 pm by Chairperson Gregg Freeman. Also present were Dick Rynearson and Chip Norton.

II. CALL TO PUBLIC

*This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. § 38-431.01(G)*

a. Public comment (2 minute time limit per speaker.)

There were none.

III. PRESENTATIONS/INFORMATION/REPORTS

a. Reports from Operators.

Jim reported that we are still having problems meeting our fecal count due to not having a filtration system. Using more chlorine will cause problems with the pumps and the wiring. ADEQ inspected the plant. They issued a deficiency report with minor violations. The lab numbers were not being reported the way ADEQ wants them and the form was not filled out properly. These violations have been corrected.

Marshall gave his report. Lagoon 2 is completely dried up. 88.6 tons of sludge was hauled from Lagoon 1. He reported that we had two more manholes washout due to the heavy rains. Gregg asked for a drawing of the manhole locations with the distance between them and their elevations in this area. It should be in the design section of the asbuilts. Chip asked for a report of how many gallons are dumped per month.

b. Report on UV Unit at plant. At the May meeting it was approved to upgrade the panel at a cost not to exceed \$13,082.00.

Jim reported that the manufacturer of the unit said that we should have an enclosed structure so that it is climate controlled. The cost of doing this instead of the approved upgrade would be around \$10,000.00. The Board asked that this be agendaized for discussion of including this as part of the sand filter installation scope of work.

IV. CONSENT AGENDA ITEMS – *All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.*

a. Approval of the minutes:

1. Aug 12, 2010 – Regular Meeting

b. Approval of Financial Reports:

1. Aug Financial Condition Report

2. Aug 11 – Sep 7 Warrants

3. Aug Project Funds Report

Chip moved to approve all consent agenda items as presented. Seconded by Dick. Motion carried unanimously.

V. UNFINISHED BUSINESS

a. Discussion, consideration and possible acceptance of the scope of work and cost for the design and construction administration with Pender Engineering for the Main Street Pump Station.

*This item was moved to the end of the agenda.*

Tom presented his contract for the design and administration costs.

Chip moved to accept the scope of work at a not to exceed price of \$18,628.00 for the design of the MSPS project and table further discussion of the construction administration to the next meeting. Seconded by Dick. Motion carried unanimously.

- b. Discussion, consideration and possible authorization for Chip to oversee the design services at the Main Street Pump Station.

Dick moved to authorize Chip to oversee the design services at the Main Street Pump Station. Seconded by Gregg. Motion carried unanimously.

## VI. NEW BUSINESS

- a. Discussion, consideration and possible approval to pay for the installation of a tap at Beto's Corner. This tap was not installed during construction.

This tap should have been installed when the daycare's was done.

Chip moved to pay for the installation of a tap at Beto's Corner at a cost of \$2454.73. Seconded by Dick. Motion carried unanimously.

- b. Discussion, consideration and possible approval to replace the Paco pumps in the selector tank with grinder pumps. One of the pumps needs to be repaired or replaced at this time. The cost to replace one is \$6142.00. If both are done at the same time the cost would be \$10,149.00.

Installing grinder pumps would stop the problems with rags and other items getting caught in the pumps and plugging them. We have already repaired all three pumps in the past 9 months. The cost to repair them has been \$3000 - \$4000 each. Gregg was concerned that we not invalidate our claim against the manufacturer. The Board agreed that the original design should have included grinder pumps. The operators were told to be sure that these pumps are compatible with the rest of the plant. It was mentioned that this is only an interim fix to stop burning up pumps and not the ultimate solution. Chip moved to replace the Paco pumps in the selector tank with two cutter pumps at a cost of \$10,149.00 using funds from the project costs as part of the upgrade to the Septage Receiving Station. Staff was directed to verify with the attorney that there aren't any legal issues with replacing these pumps.

- c. Review, discussion, consideration and possible approval to enter into a contract with selected surveyor to locate and map manholes.

Marshall explained that we don't know the location of all our manholes, mainly in the older parts of the collection system. Some have been paved over or are overgrown with weeds. This item is necessary to provide proper maintenance and cleaning of the system. The Board agreed that this is a needed item but felt that we should wait until the end of the fiscal year to see where we are at on our budget.

Chip moved to table this item to later in the fiscal year. Seconded by Dick. Motion carried unanimously.

- d. Discussion of an Industrial Waste Policy.

With the new collection system going out to Industrial Dr. and more industry coming into town we need a policy on acceptance. We have been approached regarding accepting the byproduct of separating the grease, oils and fats from grease traps. The Board felt that the Consumer Responsibilities outlined in our Rules and Regulations are clear on industrial waste. Staff was directed to research the Industrial Recovery Cost System from the EPA.

## VII. UPCOMING AGENDA ITEMS

Pender Engineering contract.  
Industrial Waste Policy  
RFP for sand filter  
Sampling of the hauler trucks  
Update on the Black Bridge Loop Project  
Status on CVL

## VIII. ADJOURNMENT

Seeing no objection the meeting stood adjourned at 8:49 pm.