

MINUTES OF MEETING
of the
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, December 9, 2010 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. The public was invited to attend.

I. OPENING
a. Roll call

Chairperson Freeman called the meeting to order at 6:05 pm
Chip Norton, Carol Rynearson and Dick Rynearson were present. Ben Bueler was absent.

II. CALL TO PUBLIC

This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. § 38-431.01(G)

a. Public comment (2 minute time limit per speaker.)

There were no comments.

III. PRESENTATIONS/INFORMATION/REPORTS

a. Reports from Operators.

Marshall and Jim gave their reports. Marshall has started a maintenance program using the vac truck and camera van to check lines.

b. Update on Filtration System Project. This item was requested at the November meeting.

The engineer will be onsite tomorrow while a survey crew is there. He will have the Preliminary Design Report. Jan was directed to send an email update to the Board.

IV. CONSENT AGENDA ITEMS – *All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.*

a. Approval of the minutes:

1. Nov 11, 2010 – Regular Meeting

b. Approval of Financial Reports:

1. Nov Financial Condition Report

2. Nov 9 – Dec 6 Warrants

3. Nov Project Funds Report

Chip moved to approve all consent agenda items as presented. Seconded by Carol. Motion carried unanimously.

V. UNFINISHED BUSINESS

a. Consideration, discussion and possible approval to enter into a Solar Energy Power Purchase Agreement with Special Purchase Entity (SPE). There is no cost to the District.

Bruce Mercy with PPA Partners introduced himself and his company. He gave his presentation explaining that they help non profits by accessing benefits that are available only to for profit entities. He and his technical person toured the plant and lift station today. The Main Street Pump Station won't be a suitable spot as there isn't enough room for panels. We would be able to use the 100 kw that was allocated for the MSPS at the plant. Bruce discussed the savings we would realize. Over 30 years the savings would be approximately \$1,230,000. We would be able to purchase the system if we choose to do so through a buy back clause. Chip moved to enter into a Solar Energy Power Purchase Agreement with Special Purchase Entity (SPE). Seconded by Dick. Chip stated that while he is very impressed with the company and the information he isn't ready to make this decision with only a week to review the information.

The Board took a 10 minute break.

Dick stated that the public relations end would be fantastic with no cost to us. We would also save the money we would need to use to remediate the pond they plan to use for the panels.

The vote was two ayes and two nays. The motion did not carry.

b. Consideration, discussion and possible approval to enter into a Solar Renewable Energy Credit Purchase Agreement with APS. There is no cost to the District.

This is an agreement with APS for them to purchase the environmental attributes associated with solar energy. We would have 120 days from the award date (November 17th) to develop the project or the contract would be terminated at no cost to either party. Chip moved to enter into a Solar Renewable Energy Credit Purchase Agreement with APS. Seconded by Dick. Motion carried unanimously.

c. Discussion and possible direction to staff regarding the purchase and installation of an automated back-up chlorination system at a cost of \$7175.44. This is required by ADEQ.

Jim found an alternate solution today. A supplier will provide us with this equipment at no cost to us if we purchase our chlorine from them. Dick made a motion to authorize Gregg to review the information from this supplier and make the decision to move forward if he deems it appropriate. Seconded by Chip. Motion carried unanimously.

- d. **Discussion and possible approval to hire a contractor to lower the service lateral at the Stokes property on Peterson Rd at a cost of \$2615.00. This item was discussed at the August meeting. The work need to be done while the ditch is dry.**

Chip moved to approve the hiring of a contractor to lower the service lateral at the Stokes property on Peterson Rd at a cost of \$2615.00. Seconded by Carol. Motion carried unanimously.

VI. New Business

- a. **Discussion and possible approval to fund a Retirement Plan for the employees. This is a budgeted item. This item was requested at the November meeting**

Chip moved to fund a retirement plan for the employees. Seconded by Carol. The cost to fund the State Retirement would be \$25,000 per year. Motion carried unanimously.

- b. **Discussion and possible action regarding the date of the January meeting.**

Jan will be out of town during the January meeting. Chip also has a conflict. Chip moved to cancel the January regular meeting and to hold a special meeting on January 18th at 6:00 pm.

VII. UPCOMING AGENDA ITEMS

Discussion on auditor for next year.

Discussion on legal counsel.

VIII. ADJOURNMENT

Seeing no objection the meeting stood adjourned at 8:46 pm.