

MINUTES OF MEETING
of the
CAMP VERDE SANITARY DISTRICT

The Board of Directors of the Camp Verde Sanitary District met in regular session on Thursday, December 8, 2011 at the District office, 155 N Montezuma Castle Hwy #11, Camp Verde, AZ at 6:00 pm. The public was invited to attend.

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. § 38-431.03(A)(3)). The Board may also go into Executive Session to discuss personnel matters (A.R.S. § 38-431.03(A)(1)), records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2)), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. § 38-431.03(A)(4)). The Board reserves the right to change the order of items on the Agenda and to call matters in random order.

I. OPENING

a. Roll call

Chairman Gregg Freeman opened the meeting at 6:00 pm. Also present were members Greg Blue, Dick Rynearson and Chip Norton.

II. CALL TO PUBLIC

This is the time for the public to speak to the governing board on any issue not on the agenda. A comment card must be filled out and turned in to a staff member before the meeting begins. Members of the Board may not discuss or take legal action on matters raised during an open call to the public. The only allowable responses a Board member may make are: 1) Board member may respond if there is direct criticism of the Board member; 2) Board member may direct staff to look in to a matter; or 3) Board member can ask to have this item placed on a future agenda A.R.S. § 38-431.01(G)

a. Public comment (2 minute time limit per speaker.)

Mayor Burnside was present. He thanked Board Members Norton and Blue for also being on the Planning and Zoning Committee.

III. PRESENTATIONS/INFORMATION/REPORTS

a. Report from Operator.

Marshall presented his report. The pressure washer approved last month has been ordered and should arrive next week.

b. Report and update on various projects by on-call engineer Doug Kobrick, PE (DKPE)

Doug reported that ADEQ has sent us another letter requesting additional information on the filtration and hauler station project. He will draft a letter responding to the questions he has the information on.

IV. CONSENT AGENDA ITEMS – All these items may be enacted upon by one motion and approved as Consent Agenda items. Any item may be removed from the Consent Agenda and considered as a separate item on a Board members request.

a. Approval of the minutes:

1. Nov 10, 2011 – Regular Meeting
2. Nov 21, 2011 – Special Meeting

b. Approval of Financial Reports:

1. Nov Financial Condition Report
2. Nov 5 - Dec 2 Warrants
3. Nov Project Funds Report

Chip moved to approve the consent agenda items as presented. Seconded by Dick. Motion carried unanimously.

Item V was moved to the end of the meeting. The motions are repeated here.

V. EXECUTIVE SESSION

a. The Board may vote to move into Executive Session pursuant to A.R.S. § 38-431.03(A)(4)(1), in order to discuss or consider employment matters relating to the vacant manager position.

a.1 *Motion to move into Executive Session to discuss or consider employment matters relating to the vacant manager position.

Chip moved to go into Executive Session. Seconded by Greg B. Motion carried unanimously.

b. The Board will vote to reconvene into regular session.

b.1 *Motion to reconvene into regular session.

Dick moved to reconvene into regular session. Seconded by Chip. Motion carried unanimously.

VI. NEW BUSINESS

a. Discussion, consideration and possible approval to award the contract for the Main Street Pump Station Project per committee and engineer's recommendation.

Doug presented the results of the bid opening. Four bids were received. The apparent low bidder was CNB Excavating at \$242,660. Doug's recommendation was to award the bid to CNB Excavating, Inc. Chip moved to award the contract for the Main Street Pump Station to CNB Excavating, Inc. Seconded by Greg B. Motion carried unanimously.

b. Review, discussion and possible approval of any changes to Article II, Section 3 of the Policies, Procedures, Rules and Regulation of the District.

The Board reviewed Article II, Section 3 of the Policies, Procedures, Rules and Regulation of the District. Greg B moved to accept Article II, Section 3 of the Policies, Procedures, Rules and Regulation of the District with the change in Section C of the spending authority increased to \$2500. Seconded by Chip. Motion carried unanimously.

UPCOMING AGENDA ITEMS

None.

I. ADJOURNMENT

Chip moved to adjourn. Seconded by Dick. Motion carried unanimously.